



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, December 16, 2019
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote November 18, 2019 (regular meeting)
- B) Open Forum
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
- 1) Pumping report
- 2) Town project reports
- a) Town Wells
- b) Water Treatment Plant
- c) Transfer Pumping/Reservoir
- d) Distribution System
- e) Wastewater Treatment Facility

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. OPEN FORUM

Please note that under scheduled requests to address, comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- None
- B) Non-scheduled request to address

V. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Christina D. Collins, Interim Town Administrator
 - 1) Electrify Rhode Island- Vehicle Charging Station Incentive Program
 - 2) Golf Course Clubhouse Update
 - 3) Senior Center Update 6 West Street
 - 4) Town of Jamestown FY 2020/2021 Budget

VI. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: January 6th and 21st at 6:30 p.m.

VII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Discussion and Possible Action to Nominate and Appoint the New Town Administrator
- B) Discussion on Short Term Rentals as Requested by Councilor White
 - 1) Communication of Marian Falla Regarding Airbnb, Short term Rentals with regards to Jamestown Zoning
- C) Jamestown Rotary Club Requesting Payment by the Town of Jamestown for the Annual Jamestown Classic Bike Race for Police Detail Provided by the City of Newport in the Amount of \$660.00

VIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Appointments, Vacancies, and Expiring Terms:
 - *has applied for more than one committee
 - 1) Discover Newport Board of Directors (one vacancy with an unexpired term expiring September 5, 2020)

- a) Letters of interest for appointment
 - i) James Rugh
 - ii) Thomas McNiff
 - iii) Jessica McCarthy*

- 2) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with an unexpired term ending date May 31, 2021 and One Citizen-at-Large with a term ending May 31, 2022)
 - a) Letter of interest for appointment
 - i) Eric T. Lexow

- 3) Jamestown Harbor Commission Member (one vacancy with a three-year term expiring December 31, 2022)
 - a) Letter on interest for appointment
 - i) Richard Raynes
 - ii) Leo N. Orsi, Jr.
 - iii) Jessica McCarthy*

- 4) Tree Preservation and Protection Committee (two vacancies with a three-year term expiring December 31, 2021 and December 31, 2022)
 - a) Letter of resignation
 - i) Elaine Peterson
 - b) Letters of interest for appointment
 - i) Carol Coleman
 - ii) Thomas Farrell

- 5) Jamestown Representative Beavertail State Park (One vacancy with a remaining term ending date of December, 2019); permission to advertise

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) November 22, 2019 (special meeting)
 - 2) November 22, 2019 (executive session)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Zoning Board of Review (October 22, 2019)
 - 2) Jamestown Philomenian Library (November 12, 2019)

- C) Award of Bid
 - 1) Community Development Block Grant Administration to Church Community Housing Corporation (CCHC) for Professional Administrative Services for the Town's CDBG Program in an Amount not to exceed \$5,000

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications
 - 1) Copy of Letter to: Michael White, President
From: David W. Fish, P.E, R.I. DOT
Dated: December 2, 2019
Re: Draft Environmental Assessment for the Reconstruction of the Pell Bridge Approaches, Newport, RI
 - 2) Copy of Email to: Erin Liese, Town Clerk
From: Joseph Pinheiro, Sunset Beach Aquaculture
Dated: November 19, 2019
Re: Annual Review Floating Upweller

XI. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Pursuant to RIGL § 42-46-5(a) Subsection (2) Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, et al, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on December 11, 2019